Videoconference Zoom (PC)

Run web browser and fill cesnet.zoom.us as address.

If you want to create meeting, choose Host. You will be prompted for credentials provider. In the list please find Univerzita Karlova.

If you want to Join existing meeting, use link and password provided by meeting creator.

Confirm Univerzita Karlova as credentials provider. After it you will be asked for your credentials to CAS.

Login screen is the same as for other situations.
After login you will be asked for sharing information about you. You can accept it for now or forever (choice Remember...). Confirm I accept (Ano, akceptuji).

Now you are redirected to Zoom application website. You have two options (Start from your browser) and Run application. Application is better choice, but you can use it only in Windows. From Linux choose Start from your browser. Supported browser is Firefox and Chrome.

Then you have to accept Cookies and Terms of Service and Privacy Policy.
Meeting is in progress. Application is easy to use. You see image from your webcam if you have it or black screen if you do not have a webcam.

For sound choose \textit{Join with computer Audio} (if you use internal microphone in notebook) or \textit{Test Speaker...} if you use external microphone or headset.

There are controls in the bottom.

\textbf{Using app}

First thing to do is send invitation to participants. Choose \textit{Invite} and the \textit{Copy Invitation}. Invitation is in Clipboard and you can paste it to e-mail app and send it. Participants will receive invitation link and meeting password. For joining your meeting, only action needed is single mouse click. The browser will start and meeting page will be opened.

1. Sound and video control
   \textit{Here you can start / stop audio or video from your client app.}
2. Invitation and participants
   \textit{Here you can create invitation and manage participants.}
3. Share screen
   \textit{You can choose, what you share to participants (your screen, single app window, whiteboard). Whiteboard can be used for notes (using mouse or tablet).}
4. Record
   \textit{You can record your meeting. You can pause recording or stop recording. Record is saved after meeting is closed (you can choose destination directory).}
5. End
   \textit{You can choose from closing meeting or leaving meeting (it continues without you).}